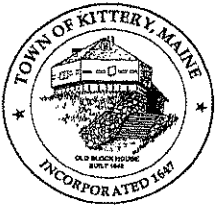


MATERIAL LIST FOR
MARCH 10, 2014
COUNCIL AGENDA PACKETS

1. Copy of Agenda for the March 10th, 2014 Regular Council meeting.
2. Copy of Town Manager's report to Council.
3. Copies of minutes from the February 10th and 24th, 2014 Regular Council Meetings and the March 3, 2014 Special Meeting.
4. Copy of application form from Michael Morrison for his re-appointment to the Parks Commission.
5. Copy of e-mail from Donald Hands to Maryann Place regarding the election of Suzanne Sayer as the Kittery Democratic Board of Appeals designee.
6. Copy of report to Council from Councilors Denault and Spiller regarding expansion of the scope and charge and composition of Council Shared Services Committee.
7. Copy of request made to Town Planner to use the Thresher Memorial park for a full Military Honor Ceremony on July 4th.
8. Copy of e-mail from Kent Allyn requesting the use of Fort Foster July 12th for the Arthur Martin Memorial Regatta.
9. Copy of check from MMA P & C for insurance claim.
10. Copy of check from MMA P & C for insurance claim.



TOWN OF KITTERY

200 Rogers Road, Kittery, ME 03904
Telephone: (207) 475-1329 Fax: (207) 439-6806

March 10, 2014

Kittery Town Council
Regular Meeting Agenda
7:00 p.m.

Council Chambers

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes - 2/10/14, 2/24/14 and 3/3/14
8. Interviews for the Board of Appeals and Planning Board
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.
10. PUBLIC HEARING
11. DISCUSSION
 - a. Discussion by members of the public (three minutes per person)
 - b. Response to public comment directed to a particular Councilor
 - c. Chairperson's response to public comments
12. UNFINISHED BUSINESS
13. NEW BUSINESS
 - a. Donations/gifts received for Council disposition
 - b. (030114-1) The Kittery Town Council moves to approve the disbursement warrants.
 - c. (030114-2) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Parks Commission to interview Michael Morrison for his re-appointment to that board as an associate member until 03/26/17.
 - d. (030114-3) The Kittery Town Council moves to appoint Suzanne Sayer to the Registration Appeals Board until 4/23/15 as nominated by the Democratic Committee, to fill the unexpired term of Norman Leon.

e. (030114-4) The Kittery Town Council moves to discuss expanding the scope and charge of the Shared Services Committee as presented by Councilors Denault and Spiller.

f. (030114-5) The Kittery Town Council moves to give authorization for a full Military Honor Ceremony including a 21 gun salute, to be held at the Thresher Memorial Park behind the Town Office, on July 4th from 10:00 a.m. to 11:00 a.m.

g. (030114-6) The Kittery Town Council moves to approve a request from Kent Allyn (Race Director) to hold the Arthur Martin Memorial Regatta rowing race on Saturday, July 12th at 10:00 a.m. at Fort Foster and to allow their entrance into the park at 8:00 a.m. to set up the pavilion they have rented for this event.

h. (030114-7) The Kittery Town Council moves to release funds in the amount of \$1,000 from unassigned surplus and to deposit said funds into account #101740-68427 - Expense Self Insurance Claims Coverage, to cover the cost of the deductible for an insurance claim.

i. (030114-8) The Kittery Town Council moves to release funds in the amount of \$1,000 from unassigned surplus and to deposit said funds into account #4043-43600 Parks, Buildings and Grounds, to cover the cost of the deductible for an insurance claim.

14. COUNCILOR ISSUES OR COMMENT

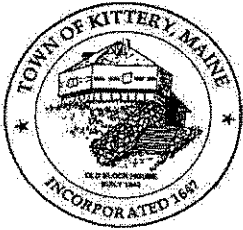
15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT

Posted: March 6, 2014



TOWN OF KITTERY

Office of the Town Manager

200 Rogers Road, Kittery, ME 03904

Telephone: 207-475-1329 Fax: 207-439-6806

ncolbertpuff@kitteryme.org

Nancy Colbert Puff
Town Manager

Town Manager's Report to the Town Council March 10, 2014

1. **FY 2014 Debt Limit Calculation** – As requested by Chairperson Thomson at the Council's last meeting, the Auditor reports that the Town's debt is at 1.37% of our budget, while our statutory debt limit is 15%. Therefore, we are under our statutory debt limit by approximately \$182 million. Attached is a detailed calculation, as well as the statute.
2. **FY 2014 Snow Removal Budget** – As you may expect, this winter has challenged our budget. Following is a summary of where our related line items stand as of 3/4/14:

Budget #	Item	FY14 Budget	Expended	Balance
101410-65452	Salt	\$ 95,000.00	\$ 94,971.48	\$ 28.52
101410-64029	OT Snow & Storm	\$ 27,965.00	\$ 53,850.27	\$ (25,885.27)
101410-64030	Overtime	\$ 23,879.00	\$ 3,516.68	\$ 20,362.32
Grand Totals		\$ 146,844.00	\$ 152,338.43	\$ (5,494.43)

Our salt shed is approximately 1/4 full presently. The above depicts the balance of the overtime account allocated in its entirety towards snow removal, and does not take into consideration the possibility of overtime required between April-June.

3. **FEMA Flood Insurance Map Changes Status** – This week the House of Representative voted in a significant majority to support a bill (the Homeowner Flood Insurance Affordability Act), already passed by the Senate at the end of January, to mitigate the impact on increased insurance premiums on flood insurance holders by capping the allowable premium increase at 18% per year. In addition, our Congressional delegation continues to advocate for Maine communities to be treated fairly with regard to FEMA-approved methodologies used in creating the new maps.

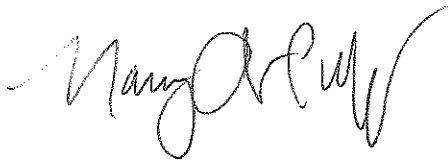
The appeal process has been delayed past the start of March. However, we do not expect it to be far off. As you are aware, our consultant has identified a serious flaw in the methodology used in the Kittery mapping, and has estimated a fee of \$20,000 to file an appeal on behalf of the Town. Individual owners may also file, at an estimated cost of \$4,000-\$10,000 per property.

4. **Memorial Field** – I have met with a group of volunteers who are interested in pursuing improvements to Memorial Field. They had worked with the previous Public Works Commissioner to develop a capital project that would be suitable for grant funding, fund raising, and possible Town funding. They continue to work on how this project may be accomplished.
5. **School Department Budget** – I spoke with Superintendent Hutton about the proposed school budget. From our conversation, my understanding is that while their expenses are indeed up the reported 1.78%, their overall tax appropriation request to the Town is 1.5%.
6. **Board of Appeals** – I was so sorry to learn of BOA member Norm Leon's recent passing. In my brief time here, I had the privilege of meeting with Norm on a couple of occasions to discuss Veterans-related issues, and understand that he has served the Town in a variety of capacities over the years.

Only three members of the BOA remain, as Chairman Vern Gardner's term has also reached its limit (he has served 3, 3-year terms). As a result, the Board is unable to hold a quorum. Code Enforcement Officer Heather Ross has contacted Town Counsel to inquire whether it may be possible for Vern to continue to serve until a new appointment is able to be made. There are no current applicants in the pool of residents interested in serving on this Board.

If you have any questions or concerns prior to Monday's evening's meeting, please do not hesitate to contact me. Thank you.

Respectfully Submitted,



Nancy Colbert Puff

TOWN OF KITTERY
Legal Debt Margin Calculation
At June 30, 2013

Total Estimated Actual Valuation, per State *	\$ 1,488,100,000
Rate of Maximum Legal Debt *	<u>15.00%</u>
Maximum Legal Debt Limit	<u>\$ 223,215,000</u>

Debt Applicable to Debt Limit:

Purpose	Maximum Legal Debt		Principal Debt Outstanding	Legal Debt Margin	Debt Percentage
	Rate *	Amount			
Municipal	7.50%	\$ 111,607,500	\$ 6,955,000	\$ 104,652,500	0.47%
School	10.00%	148,810,000	9,975,000	138,835,000	0.67%
Airport, water and special district	3.00%	44,643,000	-	44,643,000	0.00%
Storm and sanitary sewer	7.50%	111,607,500	3,527,163	108,080,337	0.24%
Totals			<u>\$ 20,457,163</u>	<u>\$ 202,757,837</u>	<u>1.37%</u>

Source:

* Statutory debt limit is in accordance with MRSA 30-A, Chapter 223, Subchapter 3, §5702

30-A §5702. LIMITATION

30-A §5702. LIMITATION

No municipality may incur debt which would cause its total debt outstanding at any time, exclusive of debt incurred for school purposes, for storm or sanitary sewer purposes, for energy facility purposes or for municipal airport purposes to exceed 7 1/2% of its last full state valuation, or any lower percentage or amount that a municipality may set. A municipality may incur debt for school purposes to an amount outstanding at any time not exceeding 10% of its last full state valuation, or any lower percentage or amount that a municipality may set, for storm or sanitary sewer purposes to an amount outstanding at any time not exceeding 7 1/2% of its last full state valuation, or any lower percentage or amount that a municipality may set, and for municipal airport and special district purposes to an amount outstanding at any time not exceeding 3% of its last full state valuation, or any lower percentage or amount that a municipality may set; provided, however, that in no event may any municipality incur debt which would cause its total debt outstanding at any time to exceed 15% of its last full state valuation, or any lower percentage or amount that a municipality may set. [1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD); 1989, c. 213, (AMD).]

For the purposes of this section, full state valuation shall mean the state valuation most recently certified by the State Tax Assessor pursuant to Title 36, section 381, adjusted to 100%. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

If a particular loan is or has been incurred by a municipality for school, storm or sanitary sewer, municipal airport, water and other purposes, or any combination thereof, the treasurer of the municipality shall make and maintain records showing the proportion, if any, of such loan incurred for school purposes, for storm or sanitary sewer purposes, for municipal airport purposes, for water purposes and for other purposes and the same proportions shall be applied to each maturity of such loan. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

SECTION HISTORY

1987, c. 737, §§A2, C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§C8, 10 (AMD). 1989, c. 213, (AMD).

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UNAPPROVED MINUTES

KITTERY TOWN COUNCIL

February 10, 2014

COUNCIL CHAMBERS

1. Call to Order

Chairperson Thomson called the meeting to order at 7:00 P.M.

2. Introductory

Chairperson Thomson read the introductory.

3. Pledge of Allegiance

Chairperson Thomson led those present in the Pledge of Allegiance.

4. Roll Call

Answering the roll were Chairperson Jeffrey Thomson, Councilors Russell White, Jeffrey Pelletier, Frank Dennett, Judy Spiller, Charles Denault and Jeffrey Brake.

5. Agenda Amendment and Adoption –

The Agenda was accepted as presented.

6. Town Manager's Report

Town Manager Puff stated relative to the BIG project, that a meeting had been held with all the involved parties on January 28th. A construction schedule was presented, of which most of the construction work would be done in Rockland and would be brought by barge to Kittery in May.

Town Manager Puff stated that the marketing destination materials were in Council's packet and a meeting was going to be held on February 28th on rebranding the Route 1 Bypass.

Town Manager Puff noted that the Police Chief was present to discuss the enforcement on out of state plates. Chief Short came to the podium and indicated that Kittery had a zero tolerance policy. He continued they would leave warnings on any cars that were thought to be in violation which gave the resident a short period of time to correct the problem. If the resident did not correct the problem, a summons would then be issued. Chief Short indicated that the amount of offenders has dropped greatly in the past few years and they were gaining voluntary compliance. Councilor Denault asked if enforcement efforts would be stepped up during the summer season. Chief Short responded that they would be making it a priority.

UNAPPROVED MINUTES

29 Town Manager Puff noted that the agreement with Eliot relative to dispatch services was
30 coming up for renewal. She contacted Eliot about making a fee change and had looked at how
31 much expenses had increased. Town Manager Puff stated they were going to ask Eliot for
32 \$69,000 and it was currently \$60,000.

33 Town Manager Puff stated that she had done some training on Channel 22 and was able
34 to post notices with ease.

35 Town Manager Puff indicated that two members of the police department had gone to
36 Augusta to testify on the use of fake guns. Chief Short came to the podium and stated that there
37 had been an incident at Traip regarding a fake gun and that there was a loophole in the state law
38 that allowed for replica weapons. He continued that it was problematic because of the response
39 that was needed and they had asked Senator Hill to sponsor a bill. Chief Short indicated that two
40 officers and three students had testified and had done an excellent job. He continued they would
41 have to wait and see what happens and currently there was nothing that could be done legally.

42 7. Acceptance of Previous Minutes – 1/27/14 and 1/30/12, 3/5/12, 3/19/12, 5/21/12, 7/2/12,
43 7/30/12, 9/19/14, 10/1/12, 10/29/12, 11/5/12, and 12/20/12.

44 The minutes of 1/27/14 and 1/30/12, 3/5/12, 3/19/12, 7/30/12, 9/19/14, 10/1/12, 10/29/12,
45 11/5/12, and 12/20/12 were accepted as presented. The minutes of 5/21/12 and 7/2/12 were
46 accepted as amended.

47 8. Interviews for the Board of Appeals – None

48 9. All items involving the town attorney, town engineers, town employees or other town
49 consultants or requested officials –

50 a. (020114-1) The Kittery Town Council moves to authorize, through an alternative
51 procurement method, in accordance with Section 3.2.7 of the Kittery Town Code, for the
52 Purchasing Agent/Town Manager to enter into a contract with Layne Inliner, LLC for the
53 permanent repair of a sewer pipeline and manholes on Walker Street from Otis Avenue to US
54 Route 1.

55 Superintendent Kathios came to the podium and indicated this request was relative to the
56 sewer main break on Walker Street on January 19th. He continued there was a great response by
57 the town emergency staff and they had been able to shut off the pump within an hour of the call.
58 Superintendent Kathios noted this request was to reline the sewer line with a special lining made
59 of resin that took the shape of the original line. He continued this method would cost \$86,000
60 whereas it would cost between \$500,000 to \$750,000 to dig up and replace the existing line.
61 Superintendent Kathios noted they had used this company before and they were the lowest
62 bidder and that something needed to be done immediately.

UNAPPROVED MINUTES

COUNCILOR DENAULT MOVED TO AUTHORIZE, THROUGH AN ALTERNATIVE PROCUREMENT METHOD, IN ACCORDANCE WITH SEC. 3.2.7 OF THE KITTERY TOWN CODE, FOR THE PURCHASING AGENT/TOWN MANAGER TO ENTER INTO A CONTRACT WITH LAYNE INLINER, LLC FOR THE PERMANENT REPAIR OF A SEWER PIPELINE AND MANHOLES ON WALKER STREET FROM OTIS AVENUE TO US ROUTE 1, SECONDED BY COUNCILOR WHITE.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 7/0.

10. PUBLIC HEARINGS - None

11. DISCUSSION

a. Discussion by members of the public (three minutes per person) –

Dot Avery, Manager of the Kittery Community Market, came to the podium and stated that the market had been a huge success and they wanted to donate to the KCC. She continued the winter market was open from 12-3 every other Sunday.

b. Chairperson's response to public – None

12. UNFINISHED BUSINESS –

a. (010314-1) The Kittery Town Council moves to approve and hereby ordains amendments to Title 2, Administration and Personnel, Chapter 2.4 Personnel Positions Established and Chapter 2.5, Compensation, of the Kittery Town Code.

Chairperson Thomson indicated that there was a motion currently on the floor.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 7/0.

b. (010314-4) The Kittery Town Council moves to approve amending the Personnel Positions – Classification Policy to include the two proposed job descriptions as presented for the Kittery Community Center.

COUNCILOR WHITE MOVED TO APPROVE AMENDING THE PERSONNEL POSITIONS – CLASSIFICATION POLICY TO INCLUDE THE TWO PROPOSED JOB DESCRIPTIONS AS PRESENTED FOR THE KITTERY COMMUNITY CENTER, SECONDED BY COUNCILOR SPILLER.

UNAPPROVED MINUTES

93 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
94 **7/0.**

95 c. (120113-2) The Kittery Town Council moves to approve, and hereby ordains
96 amendments to Title 16. 16.10.9.1.4, Approved Plan Expiration and 16.5.2.4 Permit Period.

97 Chairperson Thomson indicated that the Planning Board wanted to postpone this item
98 indefinitely.

99 **COUNCILOR DENNETT MOVED TO POSTPONE ACTION INDEFINITELY,**
100 **SECONDED BY COUNCILOR DENAULT WITH ALL IN FAVOR.**

101 d. (010314-7) The Kittery Town Council moves to sign a certificate of settlement in
102 accordance with 36 MRS 763 discharging Maryann Place as Tax Collector from further liability
103 or obligation to collect the balance due for the years 2005-2013.

104 **COUNCILOR DENNETT MOVED TO MOVED TO SIGN A CERTIFICATE OF**
105 **SETTLEMENT IN ACCORDANCE WITH 36 MRS 763 DISCHARGING MARYANN**
106 **PLACE AS TAX COLLECTOR FROM FURTHER LIABILITY OR OBLIGATION TO**
107 **COLLECT THE BALANCE DUE FOR THE YEARS 2005-2013, SECONDED BY**
108 **COUNCILOR BRAKE.**

109 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
110 **7/0.**

111 e. (010314-8) The Kittery Town Council moves to recommit the 2005-2013 taxes to
112 Nancy Colbert Puff.

113 **COUNCILOR DENNETT MOVED TO RECOMMIT THE 2005-2013 TAXES TO**
114 **NANCY COLBERT PUFF, SECONDED BY COUNCILOR BRAKE.**

115 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
116 **7/0.**

117 13. NEW BUSINESS

118 a. Donations/gifts received for Council disposition

119 The Kittery Town Council moves to accept a donation from Maine Alpha Delta Kappa
120 Epsilon Chapter in the amount of \$100.00 to be deposited into account #2063-43600, Kittery
121 Recreation.

122 **COUNCILOR SPILLER MOVED TO ACCEPT A DONATION FROM MAINE**
123 **ALPHA DELTA KAPPA EPSILON CHAPTER IN THE AMOUNT OF \$100.00 TO BE**

UNAPPROVED MINUTES

124 **DEPOSITED INTO ACCOUNT #2063-43600, KITTERY RECREATION, SECONDED**
125 **BY COUNCILOR BRAKE.**

126 Councilor Dennett stated that as he did not know who the organization was, he would not
127 be voting in favor.

128 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
129 **7/0.**

130 b. (020114-2) The Kittery Town Council moves to approve the disbursement warrants.

131 **COUNCILOR SPILLER MOVED TO APPROVE THE DISBURSEMENT**
132 **WARRANTS, SECONDED BY COUNCILOR BRAKE.**

133 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
134 **7/0.**

135 c. (020114-3) The Kittery Town Council moves to appoint a representative to meet with
136 the Chair of the Mary Safford Wildes Trust to interview Joyce Tobey for her re-appointment to
137 that board until 2/28/17.

138 **COUNCILOR DENNETT MOVED WAIVE COUNCIL RULES AND**
139 **REAPPOINT JOYCE TOBEY TO THE MARY SAFFORD WILDES TRUST,**
140 **WITHOUT INTERVIEW, FOR A TERM ENDING 2/28/17, SECONDED BY**
141 **COUNCILOR SPILLER.**

142 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
143 **7/0.**

144 d. (020114-4) The Kittery Town Council moves appoint George Dow to the Economic
145 Development Committee as a voting, business representative until 12/31/14.

146 **COUNCILOR BRAKE MOVED TO APPOINT GEORGE DOW TO THE**
147 **ECONOMIC DEVELOPMENT COMMITTEE AS A VOTING, BUSINESS**
148 **REPRESENTATIVE UNTIL 12/31/14, SECONDED BY COUNCILOR PELLETIER.**

149 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
150 **7/0.**

151 e. (020114-5) The Kittery Town Council moves to appoint Maryann Place as Acting
152 Town Manager from February 21st until March 1st, during the Town Manager's absence.

UNAPPROVED MINUTES

**COUNCILOR SPILLER MOVED TO APPOINT MARYANN PLACE AS
ACTING TOWN MANAGER FROM FEBRUARY 21ST UNTIL MARCH 1ST, DURING
THE TOWN MANAGER'S ABSENCE, SECONDED BY COUNCILOR BRAKE.**

**A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
7/0.**

14. COUNCILOR ISSUES OR COMMENTS

Councilor Brake indicated that there has been a problem on Pocahontas Road with cars parking at the Fort Foster entrance during snow bans. Chief Short responded that a snow ban included all town roads and those cars needed to be moved.

Councilor Spiller stated that she and Council Denault hoped to bring forward an updated charge for the Shared Services Committee.

Councilor White noted that he was happy to see an updated list of the committees and boards in town.

Councilor Denault stated that Eliot had recently had their lieutenant leave and thought they should possibly look at sharing an interim. Chief Short stated he thought that was a worthy discussion to have and was worth exploring.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson –

Chairperson Thomson read a letter he had received from the Boy Scouts who needed a merit badge. Councilor Denault stated he would do it.

Chairperson Thomson stated there was a workshop scheduled for February 24th with the auditor and business manager. He indicated there was going to be a workshop held on March 31st relative to sewer betterment projects.

b. Committee Reports –None

16. EXECUTIVE SESSION – None

17. ADJOURNMENT

**COUNCILOR DENAULT MOVED TO ADJOURN, SECONDED BY
COUNCILOR SPILLER WITH ALL IN FAVOR. MEETING ADJOURNED AT 8:09
P.M.**

UNAPPROVED MINUTES

KITTERY TOWN COUNCIL

February 24, 2014

COUNCIL CHAMBERS

1. Call to Order

Chairperson Thomson called the meeting to order at 7:00 P.M.

2. Introductory

Chairperson Thomson read the introductory.

3. Pledge of Allegiance

Chairperson Thomson led those present in the Pledge of Allegiance.

4. Roll Call

Answering the roll were Chairperson Jeffrey Thomson, Councilors Russell White, Jeffrey Pelletier, Judy Spiller, Charles Denault and Jeffrey Brake.

5. Agenda Amendment and Adoption –

The Agenda was accepted as presented.

6. Town Manager's Report

Acting Town Manager Place stated that a draft FY '15 budget was included in Council packets and would be working with the Chair to schedule a workshop.

Acting Town Manager Place indicated that there was a Foreside forum scheduled for March 3rd at the Kittery Community Center.

Acting Town Manager Place noted that the Shipyard wanted to demolish and replace the superstructure of Bridge 1 and has invited comments from the public.

Acting Town Manager Place stated the town manager goals for FY '15 were attached and she was looking forward to hearing Council's comments.

7. Acceptance of Previous Minutes – None

8. Interviews for the Board of Appeals – None

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials –

UNAPPROVED MINUTES

27 a. (020214-1) The Kittery Town Council moves to hear a progress report from Jessa
28 Kellogg regarding Phase III – Spruce Creek Watershed Improvement Program.

29 Jessa Kellogg, Shoreland Resource Officer, came to the podium and introduced Emily
30 DeFranco from FB Environmental who is the project manager. Ms. DeFranco came to the
31 podium and explained how they were currently addressing the impairments at Spruce Creek.
32 She continued that there was a meeting scheduled for March 4th for public input. Ms. DeFranco
33 stated they were looking to update their goals, identify other critical areas in town and apply for
34 more grants.

35 10. PUBLIC HEARINGS - None

36 11. DISCUSSION

37 a. Discussion by members of the public (three minutes per person) –

38 Barry Fitzpatrick came to the podium and stated that he had spotted a sign in New Castle
39 which stated “bicyclists, joggers – single file only per town ordinance” and indicated he thought
40 that Kittery should think about passing a similar ordinance and have similar signs.

41 Bob Harris came to the podium and stated that the Sarah Long Bridge did not allow for
42 bicycles and did not understand why anyone was discussing adding a bicycle lane to the
43 replacement bridge.

44 b. Chairperson’s response to public –

45 Chairperson Thomson indicated to Mr. Fitzpatrick that he would see that the Town
46 Manager speak with the Police Chief about the sign.

47 Chairperson Thomson responded to Mr. Harris stating that the sign restricting bicycles on
48 the bridge has been up there since the 1960’s when it was a main road. He continued it would be
49 addressed during the design phase.

50 12. UNFINISHED BUSINESS – None

51 13. NEW BUSINESS

52 a. Donations/gifts received for Council disposition

53 The Kittery Town Council moves to accept a donation from the Kittery Community
54 Market in the amount of \$500.00 for the Kittery Community Center.

55 **COUNCILOR SPILLER MOVED TO ACCEPT A DONATION FROM THE**
56 **KITTERY COMMUNITY CENTER IN THE AMOUNT OF \$500.00 FOR THE**
57 **KITTERY COMMUNITY CENTER, SECONDED BY COUNCILOR PELLETIER.**

UNAPPROVED MINUTES

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.

The Kittery Town Council moves to accept a match donation from John H. Robinson in the amount of \$510.37 for the Phase III – Spruce Creek Watershed Improvement Program, to be deposited in account #2072-43600.

COUNCILOR SPILLER MOVED TO ACCEPT A MATCH DONATION FROM JOHN H. ROBINSON IN THE AMOUNT OF \$510.37 FOR THE PHASE III – SPRUCE CREEK WATERSHED IMPROVEMENT PROGRAM, TO BE DEPOSITED IN ACCOUNT #2072-43600, SECONDED BY COUNCILOR PELLETIER.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.

b. (020214-2) The Kittery Town Council moves to approve the disbursement warrants.

COUNCILOR PELLETIER MOVED TO APPROVE THE DISBURSEMENT WARRANTS, SECONDED BY COUNCILOR SPILLER WITH ALL IN FAVOR.

c. (020214-3) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Recycling Scholarship Selection Committee to interview Herbert Kingsbury for his re-appointment to that board until 2/08/17.

COUNCILOR THOMSON MOVED TO WAIVE COUNCIL RULES AND REAPPOINT HERBERT KINGSBURY TO THE RECYCLING SCHOLARSHIP SELECTION COMMITTEE, WITHOUT INTERVIEW, FOR A TERM ENDING 2/08/17, SECONDED BY COUNCILOR WHITE.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.

d. (020214-4) The Kittery Town Council moves to appoint Denise Payne to the Parks Commission as a full member until May 3, 2016.

COUNCILOR PELLETIER MOVED TO APPOINT DENISE PAYNE TO THE PARKS COMMISSION AS A FULL MEMBER UNTIL MAY 3, 2016, SECONDED BY COUNCILOR BRAKE.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.

UNAPPROVED MINUTES

e. (020214-5) The Kittery Town Council moves to approve an application for a Pole Location Permit between Central Maine Power and Northern New England Telephone Operations, LLC, to install one new pole on Cutts Road.

COUNCILOR SPILLER MOVED TO APPROVE AN APPLICATION FOR A POLE LOCATION PERMIT BETWEEN CENTRAL MAINE POWER AND NORTHERN NEW ENGLAND TELEPHONE OPERATIONS, LLC, TO INSTALL ONE NEW POLE ON CUTTS ROAD, SECONDED BY COUNCILOR PELLETIER.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.

14. COUNCILOR ISSUES OR COMMENTS

Councilor Brake asked why Council did not get notified about School Board issues. He continued he did not know about the Superintendent's raise until he read about it in the newspaper. Chairperson Thomson stated that Council had little input on the school budget and can only suggest targets. He continued he would like Council to be provided with School Board meeting minutes as soon as they are available.

Councilor Brake stated he had been notified that a few lunch ladies were paying for meals for children who could not afford them. He stated that he has asked that the Recycling Scholarship Committee donate \$1000.00 to the lunch ladies for them to provide lunches. Chairperson Thomson noted that he thought this issue should be brought to the School Board.

Councilor Spiller asked that an item on the expanded scope of the Shares Services Committee be on the next agenda.

Councilor Denault stated that he also wished that Council could get information relative to the School Board before it got to the paper. He continued that Council had asked the School Board to keep it under 1.5 which they did not do and asked that information should be brought back to Council.

Councilor Denault indicated relative to the EDC, they were going to have a new website up soon and that Gary Beers had been elected Chair.

Councilor Denault noted that he had attended a CIP meeting and they had no official minutes or official agenda. He continued he would be bringing a report back to Council.

Councilor Pelletier stated relative to the School Board issues, that Council's role was to give the town allocation for the budget. He continued that it still had to come back to Council and that Council should not be concerned with other parts of the budget as it was answerable to the public.

UNAPPROVED MINUTES

121 15. COMMITTEE AND OTHER REPORTS

122 a. Communications from the Chairperson –

123 Chairperson Thomson indicated that the School Board had not met Council's budget
124 request.

125 Chairperson Thomson issued a plea to the community for residents to apply to various
126 boards and committees in town.

127 Chairperson Thomson then indicated the dates of the upcoming workshops.

128 b. Committee Reports –None

129 16. EXECUTIVE SESSION – None

130 17. ADJOURNMENT

131 **COUNCILOR SPILLER MOVED TO ADJOURN, SECONDED BY COUNCILOR**
132 **PELLETIER WITH ALL IN FAVOR. MEETING ADJOURNED AT 8:05 P.M.**

133

UNAPPROVED MINUTES

March 3, 2014

KITTERY TOWN COUNCIL

Council Chamber

SPECIAL MEETING

1. CALL TO ORDER: Chairperson Thomson called the meeting to order at 6:00 p.m.

2. INTRODUCTORY: Chairperson Thomson read the introductory.

3. PLEDGE OF ALLEGIANCE: Chairperson Thomson led those present in the Pledge of Allegiance.

4. ROLL CALL: Answering the roll were Councilors Denault, Pelletier, White, Spiller and Chairperson Thomson.

5. EXECUTIVE SESSION:

(030114-1) The Kittery Town Council moves to go into Executive Session, in accordance with 1 M.R.S. §405 (6) (D) with the Town Manager, Human Resources Manager and Town Clerk to discuss labor contract negotiations.

It was moved by Chairperson Thomson and seconded by Councilor Spiller to go into Executive Session at 6:03 p.m. Roll call vote was taken with all voting in favor. Motion passes 5-0.

It was moved by Chairperson Thomson and seconded by Councilor Spiller to come out of Executive Session at 6:36 p.m. Roll call vote was taken with all voting in favor. Motion passes 5-0.

6. ADJOURNMENT:

It was moved by Councilor Spiller and seconded by Councilor Denault to adjourn the meeting at 6:37 p.m. All were in favor by a voice vote.

/bb

KITTERY TOWN COUNCIL
SPECIAL COUNCIL MEETING
FOR 3/3/14 6pm

OUTLINE FOR MINUTES

1. CALL TO ORDER at 6 p.m. by Thomson Chairman
2. INTRODUCTORY ready by Chairman T
3. PLEDGE OF ALLEGIANCE led by Chairman T
4. ROLL CALL 5 FRANK + JEFF B Absent
All in attendance OR....

2 arrived late
E.S. 2 was absent (excused) Exec. Session

5. DISCUSSION:

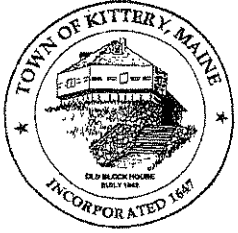
Tm + H R Mgr. 1 Mrs
Who spoke (if anyone) \$405(6)(D)
to discuss Labor contract
neg

6. EXECUTIVE SESSION:

- A motion was made by JT and seconded by JS
at 6:03 p.m. to go into Executive Session. Roll Call vote was taken with
all voting in favor. Motion passed 5-0
- A motion was made by JT and seconded by JS at
6:36 p.m. to come out of Executive Session. Roll call vote was taken
with all voting in favor. Motion passed 5-0

7. ADJOURNMENT

A motion was made by JS and seconded by CP to adjourn at
6:37 p.m. All were in favor by a unanimous voice vote.



OFFICE OF THE TOWN CLERK
TOWN OF KITTERY, MAINE

200 Rogers Road
Kittery, ME 03904
Telephone: (207) 439-0452
Fax: (207) 439-6806

RECEIVED
FEB 27 2014

BY: BDB 4:35pm

PLEASE CHECK APPROPRIATE SQUARE:

- ☐ APPLICATION FOR RE-APPOINTMENT TO TOWN BOARDS
- ☒ APPLICATION FOR APPOINTMENT FROM ALTERNATE TO FULL MEMBER

NAME: Michael Morrison

RESIDENCE: 21 Oak Terrace

MAILING ADDRESS IF DIFFERENT FROM ABOVE: _____

E-MAIL ADDRESS: mumichog@comcast.net

TELEPHONE NUMBERS: (HOME) ~~603-431-0008~~ 603-231-1271 (WORK) 603-431-0008

PRESENT POSITION: associate member Porters Commission

PLEASE CHECK APPROPRIATE SQUARE:

- | | | |
|---|--|---|
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Port Authority | <input type="checkbox"/> Mary Safford Wildes Trust |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Planning Board | <input type="checkbox"/> Shellfish Conservation Comm. |
| <input type="checkbox"/> Board of Assessment Review | <input checked="" type="checkbox"/> Parks Commission | <input type="checkbox"/> Other _____ |

COMMENTS: _____

Michael Morrison
SIGNATURE OF APPLICANT

2/6/2014
DATE

Maryann Place

From: dghands@comcast.net
Sent: Monday, March 03, 2014 9:08 AM
To: Maryann Place
Cc: dghands@comcast.net
Subject: Democratic Board of Appeals Designee

Hello,

As a result of the 2014 Kittery Caucus vote, Suzanne Sayer of 1 Prince Ave. is elected to serve as the Kittery Democratic Board of Appeals Designee. Please feel free to contact her at (207)-439-0202.

Thank you:

Donald G. Hands

1 **Expand Scope and Make Formal Charge and composition of Council's Shared Services Committee**

2 **To: Kittery Town Council**

3 **From: Councilors Denault and Spiller**

4 **Monday, February 24, 2014**

5
6 **Executive summary**

7 We propose that the scope and charge of the Shared Services Committee be updated and that the
8 Committee be charged to work in coordination with the Town Manager to identify and assess and
9 develop opportunities and agreements to share services and/or personnel within the Town of Kittery
10 and between the Town of Kittery and surrounding communities. We also purpose that membership be
11 modified to include two Councilors, and the Town Manager and others identified by the Town Manager,
12 as appropriate to address the issue under consideration.
13
14

15 **Statement of need**

16 In recent years, the Town has sought efficiencies in the delivery of services that insure the community a
17 high level of service while also containing cost. As these efforts continue to expand, It would be helpful
18 to the Council and the Town Manager for a group to explore in a planned and systematic way
19 opportunities from the interdepartmental to the interlocal level and then advise the Council on actions
20 to implement, where Council involvement is required. As the town moves ahead with sharing services
21 and positions, particularly with other communities, it is important that the full implications are explored
22 and any agreements address fully longer tem implications.
23

24 **Background**

25 The Town Council Shared Services Committee, consisting of two Councilors and the Town Manager, the
26 Superintendent of Schools and two School Committee representatives was formed by the Council over
27 seven years ago to explore joint initiatives between the Town municipal and the School Department
28 services. The scope included Town infrastructure, financial services, and other areas as they
29 arose. Shared Services has played an important behind the scenes role in the expansions of Mitchell and
30 Shapleigh Schools which eventually resulted in repurposing of the Frisbee School into the Kittery
31 Community Center; updating the Town's financial software; and reorganizing municipal and school
32 financial services in a de facto town financial center. More recently, the Town has successfully
33 negotiated with the Town of Eliot to share a police chief and is in the process of exploring other
34 opportunities to share joint staffing although Shared Services has not been involved in these efforts. As
35 Kittery and other surrounding communities see the value of sharing resources, we believe that there will
36 be a greater need for a committee like Shared Services to identify and vet potential agreements.
37

38 **Current situation**

39 The current Shared Services Committee has not been utilized in recent initiatives in this area.
40

41 **Proposed solution**

42 Expand scope of the Shared Services Committee to work at the request of the Town Council and in
43 coordination with the Town Manager to identify and develop opportunities and review agreements for
44 implementation of activities to achieve greater efficiency in delivering town services while containing
45 costs. Membership shall include two town Councilors appointed by the Council, the Town Manager,
46 town staff identified by the Town Manager as appropriate, and others dependent on the matter under
47 consideration.
48

49 **Cost**

50 There is not cost involved.
51
52

RECEIVED
FEB 24 2014

01/22/2014

Dear Mr. Mylroie;

BY:

I am writing to you to request the use of the Thresher Memorial Park behind the Town Office's for a full Military Honor Ceremony for departed Navy Veteran who had served as a Naval Submarine Sonar Technician for over 20 years and a Rigger for the PNSY for nearly another 20 years.

During the time of his failing health he wanted me to bring him to the newly constructed park almost every day after the Flag was raised in respect to his fallen Comrades. Elbert W. Ferguson of Kittery had passed away on November 1, 2013. Before his death he had mentioned his idea of a most honorable ceremony, not only for himself in passing but for others who fought and died for their country.

On July 4, 2014, Mr. Ferguson would have celebrated his 79th Birthday and as it being the day of our Independence I see fit and pray that you also see that having a Full Military Honor Ceremony to be held at this spot will be more than appropriate.

My request is for 4 July 2014 at 10:00 am to approximately 11 or earlier, with approximately 25-30 people in attendance. There may be a few more and I am not exactly sure of the total count. The Ceremony to consist of a brief speech, prayer, 21 gun salute, taps and the folding of the Flag.

I know there will be a few obstacles to climb, to include traffic control from the Kittery Police Department and wish for you to please forward this to Chief Short for his aide in this special request.

I can be reached at the above email address or phone 207-703-2128. The Family has assistance thru Jeff Pelkey in regards to what is needed for the Military Honor Ceremony. Please feel free to contact me. I pray that we can make this happen for this Honorable Retired Navy Veteran.

Sincerely,

Rhonda Pomerleau
32 Stevenson road
Kittery, ME. 03904
207-703-2128

c.c. Town Council

RECEIVED
2-23-14
C. Denaut

Nancy,

Kent neglected to mention That this group, per Public Works, pays \$200 each year to defray the cost of the extra personnel required for this early opening. Also, starting the race this early, gets this group to the pavilion before the Park opens to it's regular customers.

We should inform the Rec Dept that the Pavilion is reserved for this date. We probably could rent it again for 1:00 to 8:00.

Page

Sent from Xfinity Connect Mobile App

-----Original Message-----

From: Kent Allyn

To: ncolbertpuff

Cc: Marjorie Burgard, pagemead

Sent: January 2, 2014 at 7:49 PM

Subject: Arthur Martin Memorial Regatta, July 12, 10 AM, Ft. Foster

Hello Nancy,

Welcome to Kittery! Thank you for taking on the job of managing our little town. I have been hearing great things about you.

I am the race director of the Arthur Martin Memorial Regatta, an annual event that we have been privileged to run from Ft. Foster. The event used to be called the Isles of Shoals Race which was held from 1973-2007. For 35 years rowers gathered at Ft. Foster and rowed to the Isles of Shoals and back and had a picnic at the Pavilion.

Since 2008 we have been running the AMMR, holding it at 10 AM. The race is run in memory of Arthur Martin, who lived in Kittery Point with his wife Marjorie and ran Martin Marine, selling recreational shells. He is credited with starting the new sport of recreational rowing and is in the Rowing Hall of Fame for his efforts.

We run a three miler thru the cove and back and an 8 miler from Ft. Foster to Brave Boat Harbor and back.

Participants row sliding seat recreational boats that range from 16'-24'. We launch from the beach to the south of the pier. Our event is sanctioned by the Coast Guard. One of our volunteers goes to the town office early on Jan 2 to reserve the Pavilion and arrange for an 8 AM opening.

My question for you: since we've been running this event since 1973, would it be possible to have it on the yearly calendar, or do I need to contact you or the council yearly to make sure everything is on track? My neighbor Page Mead, the head of the Parks Commission, is in favor of an 8 AM opening annually on the second Saturday in July.

Thanks for your consideration in this matter.

Best regards

Kent Allyn
33 Chauncey Creek Road
Kittery Point
ME 03905

439 6543

Maryann Place

From: Nancy Colbert Puff
Sent: Tuesday, March 04, 2014 6:11 PM
To: Maryann Place
Cc: Page Mead; Kent Allyn
Subject: FW: Arthur Martin Memorial Regatta, July 12, 10 AM, Ft. Foster

Please place Kent on the next Council agenda for an 8 am opening (per below). Thanks,
-Nancy

From: Kent Allyn [<mailto:kentfallyn@gmail.com>]
Sent: Sunday, January 05, 2014 10:05 PM
To: Nancy Colbert Puff
Subject: Re: Arthur Martin Memorial Regatta, July 12, 10 AM, Ft. Foster

Thanks, Nancy. Good to meet you and thanks for having a look at this.

Best regards

Kent Allyn

On Sun, Jan 5, 2014 at 6:36 PM, Nancy Colbert Puff <NColbertPuff@kitteryme.org> wrote:

Hi Kent. It was my pleasure to meet you on Saturday. Sounds like you run a wonderful event. I will see what I can do about making the annual reservation for the 2nd Saturday in July more automatic. I'll let you know.

Thanks for your kind welcome -

-Nancy

From: Kent Allyn [<mailto:kentfallyn@gmail.com>]
Sent: Friday, January 03, 2014 12:10 AM
To: Page Mead
Cc: Nancy Colbert Puff; Marjorie; richard.demarco@morganstanley.com
Subject: Re: Arthur Martin Memorial Regatta, July 12, 10 AM, Ft. Foster

We probably aren't completely cleared out of the Pavilion until 3.

On Thu, Jan 2, 2014 at 10:21 PM, <Pagemead@comcast.net> wrote:

Payee: Kittery, Town Of
Company: MMA Property and Casualty

Policy #: 31130-0117

Adjuster: DMARQUIS
Invoice #:

Check Number: 40704
Check Date: 02/25/2014
Check Total: 21,900.00
From Date:
Through Date:

Client #	Loss Date	Claim #	Claimant Name	L-O-B	Comment	Payment Transaction	Amount
0031130	02/01/2014	214P4013	Town of Kittery	CL		105 Total Loss/Field Tow	21,900.00

RECEIVED
MAR 03 2014

BY: _____

THIS CHECK IS PRINTED WITH A BLUE BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING ON THE FACE, UV FIBERS AND AN ARTIFICIAL WATERMARK ON THE BACK.



Maine Municipal Association

Property & Casualty Pool
PO Box 9109
Augusta, ME 043329109

52-7438
2112

Bangor Savings Bank

3 State Street
Bangor, ME 04402

040704

DATE: 02/25/14
CHECK NO. 40704

NOT VALID AFTER 1 YEAR FROM DATE

Claimant: 214P4013 Town of Kittery 0031130

PAY: **TWENTY ONE THOUSAND NINE HUNDRED DOLLARS AND 00/100**

TO THE
ORDER
OF
Kittery, Town Of
Attn: Maryann Place
200 Rogers Rd
Kittery, ME 03904

[Signature]

Second Signature required if amount over \$20,000

[Signature]

⑈40704⑈ ⑆211274382⑆ 4020011230⑈

214P4013

HARRIS APPRAISALS

PO Box 1927
 Windham, ME 04062
 (207) 892-5538
 (207) 892-5592

TOTAL LOSS REPORT

Claimant : Adjuster : Debra Marquis
 Claim Number : No claim # yet Policy Number : N/A

Name : Town of Kittery Police dept
 Address : Chief Short

Phone # : (207) 439-1179

Ins Co : MAINE MUNICIPAL ASSOCIATION
 Address : 60 COMMUNITY DR. PO BOX 9109
 AUGUSTA, ME 04332-9109

Year: 2011 Make: Chevrolet Model: Caprice PPV Style: 4dr sedan
 VIN #: 6G1MK5T23BL548853 License #: 2197 ME. Mileage: 27500

EQUIPMENT - BOOK VALUE		NADA	REDBOOK	CONDITION OF VEHICLE	
Base Book Value	:	21,575.00	21,575.00	Radio	: OK
Engine 6.0 V8 GAS	:	0.00	0.00	Speakers	: OK
Transmission AUTO	:	0.00	0.00	Dash	: OK
A/C <input checked="" type="checkbox"/>	:	0.00	0.00	Console	: OK
P/B <input checked="" type="checkbox"/>	:	0.00	0.00	Seats	: OK
P/S <input checked="" type="checkbox"/>	:	0.00	0.00	Body	: OK
Wheels STEEL	:	0.00	0.00	Paint	: OK
Radio AMFMW/NAV	:	0.00	0.00	Interior	: OK
Power Seats <input checked="" type="checkbox"/>	:	0.00	0.00	Mechanical	: OK
Power Windows <input checked="" type="checkbox"/>	:	0.00	0.00	Bumpers	: OK
Power Locks <input checked="" type="checkbox"/>	:	0.00	0.00	Overall	: OK
Cruise Control <input checked="" type="checkbox"/>	:	0.00	0.00	Roof	: OK
Defog <input checked="" type="checkbox"/>	:	0.00	0.00	Battery	: OK
Tilt Wheel <input checked="" type="checkbox"/>	:	0.00	0.00	Wheels	: OK
Other AIRBAGS	:	0.00	0.00	Tires Tread	: OK
Other POLICE PKG	:	0.00	0.00	Left Front	: 8/32
Other	:	0.00	0.00	Left Rear	: 8/32
Other	:	0.00	0.00	Right Front	: 8/32
Other	:	0.00	0.00	Right Rear	: 8/32
Other LO MILES	:	0.00	0.00	Old Damage	: NO
Mileage	:	1,325.00	1,325.00		

BOOK VALUE TOTAL: 22,900.00 22,900.00
~~-1,000.00 deductible~~
 \$ 21,900.00

Payee: Kittery, Town Of
Company: MMA Property and Casualty

Policy #: 31130-0117

Adjuster: DMARQUIS
Invoice #:

Check Number: 40727
Check Date: 03/03/2014
Check Total: 2,667.54
From Date:
Through Date:


Client #	Loss Date	Claim #	Claimant Name	L-O-B	Comment
0031130	09/04/2013	214P3521	Town of Kittery	CO	

Payment Transaction	Amount
100 Loss	2,667.54

RECEIVED
MAR 04 2014

BY:

THIS CHECK IS PRINTED WITH A BLUE BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING ON THE FACE, UV FIBERS AND AN ARTIFICIAL WATERMARK ON THE BACK.

	Maine Municipal Association Property & Casualty Pool PO Box 9109 Augusta, ME 043329109	52-7438 2112 Bangor Savings Bank 3 State Street Bangor, ME 04402	040727 DATE: 03/03/14 CHECK NO: 40727
---	--	--	--


Claimant: 214P3521 Town of Kittery 0031130

PAY **TWENTY SIX HUNDRED SIXTY SEVEN DOLLARS AND 54/100**

TO THE ORDER OF Kittery, Town Of
Attn: Maryann Place
200 Rogers Rd
Kittery, ME 03904

NOT VALID AFTER 1 YEAR FROM DATE

AMOUNT
\$2,667.54


Second Signature required if amount over \$20,000

⑈40727⑈ ⑆211274382⑆ 4020011230⑈

Stolen from
Fort Foster
9/13

p

e

a

Client: Town of Kittery DPW
200 Rogers Rd., Kittery, ME 03904
Contact: Mary Ann Conroy / 207-439-0333

INVOICE
Date: October 17, 2012
Per Quotation: No. 27347-3
Customer No: 27347/80666

Item No.	Qty	Description	Unit Price	Total Price
----------	-----	-------------	------------	-------------

10.24100	1	Octascope	2,947 €	2,947 €
----------	---	-----------	---------	---------

Subtotal for equipment only (EUROS)

2,947 €

Subtotal for equipment only (USD)
at 1.31:1

(193.03) \$3,860.57
x 5% depreciation

P1.31011 Subtotal for shipping/handling (USD)
Air freight ex works (Richter)
delivery via UPS

\$1,202.02 \$3,667.54

deductible - 1,000.00
\$2,667.54

Delivery via UPS ground to
Town of Kittery DPW
200 Rogers Road
Kittery, Maine 03904

Total (USD)

\$5,062.59

Payment due upon receipt of invoice by wire transfer to

Architectural Playground Equipment, Inc.
Bank of America
Account # 4830 3828 6675
Routing # 026009593

Bank Address: Bank of America, N.A.
One Bryant Park-34th floor
New York, NY 10036

RECEIVED

OCT 22 2012

BY: _____

Architectural Playground Equipment, Inc.
137 East 25th Street New York, NY 10010
212.213.6694 fax 212.213.6639
www.archplayequipment.com

Page 1 of 1

10/10/2013

10-23-12
4043-67500

Parks AP
MM